



COMMUNITY GRANTS SCHEME INDIVIDUAL APPLICATION FORM

FORMS MUST BE KEPT FOR THE FINANCIAL YEAR THE CLAIM IS MADE AND 6 FURTHER YEARS

(SECTION 1 see note 1) to be completed by ALL applicants

Name of Individual:

Address:

.....

Postcode:

Tel No Home: Work:

E-Mail Address:

Date Of Birth:

Name of Club/Organisation(s) of which you are a member:

.....

Position in Organisation:

Have you applied to any other body for assistance in respect of your activities? Yes / No
If yes, provide the following details:

Date of Application:

Grant Awarded:

Awarding Body:

For Official Use Only	
Date Received:	
File Reference:	
Serial Number:	
Grant Scheme No:	
Date Acknowledged:	
Further Info Requested:	
Date of Decision:	
Amount Awarded:	
One World Document No:	
Paid in Instalments:	
Signature of Officer:	
Signature of Manager:	

(SECTION 2) TERMS & CONDITIONS OF FIFE COUNCIL GRANT

The grant must only be used for the purpose for which it was approved by Fife Council. Monies from only one Fife Council grant scheme can be used for any project. The individual will provide such financial or other information as Fife Council may request.

I certify that all the information given in this form is to the best of my knowledge correct. I have read, and agreed to comply with, the above conditions.

Signed: Date:

(If applicant is under 18, the form must be signed by an adult) Relationship:

(SECTION 3 ENDORSEMENT see Note 3)

I certify that

.....
.....

Signed: Designation:

Name of Organisation:

Address:

.....
.....

Tel No: Date:

(Section 4 see Note 4) To be completed by Individual Sports Grants Applicants	
Present Standard (e.g. District/Region/Scotland/British etc.)	
Give details of personal performance over last twelve months.	
Event/Squad Training	Result
Give details of forward training and competition programme with details of costs. (Continue on separate sheet if necessary)	
Training Schedule	Costs
Competition Programme	Costs
Personal performance targets for next twelve months	

(Section 4.2 see Note 4) To Be Completed for Coach and Officials Training Grants	
Is your club affiliated to the National Governing Body of Sport? YES / NO	
Are you actively coaching at present? YES / NO	
If yes, please state where and when	
Level of coaching awards already held	
Details of Coaching/Officials Course	
Name of Course	
Date(s)	
Venue	
Cost	

NOTES FOR GENERAL GUIDANCE

1. Section 1 should be completed by **All** applicants
2. Our vision is of a Fife that is ambitious, highly skilled, creative, caring and able to make and take advantage of opportunities. Ambitious, not just to help each individual achieve what is best for him or her, but ambitious to improve our environment, the health of Fifers, the quality and performance of all public services, Fife's economy and infrastructure and quality of life for all our communities.

The key themes of the Fife Community Plan are:

- ◆ A Stronger, More Flexible & Diverse Economy
- ◆ Improving Health & Wellbeing In Fife
- ◆ A Well Educated And Skilled Fife
- ◆ Safeguarding & Improving Our Environment
- ◆ Strengthening Our Communities
- ◆ Making Communities Safer

3. Section 3 should be completed by:

Sport: ***Individuals:*** The relevant national governing body of sport
Coach/Officials: Sports Club or Community Group

Youth Work: an official of the Organisation with whom the applicant is involved

Arts & Heritage: an official of the Organisation with whom the applicant is involved

4. Section 4 should be completed by:

- ◆ Applicants when applying for an Individual Sports Award
- ◆ Applicants when applying for Coach and Sports Official Training Grant

5. Section 5 should be completed by individuals applying for assistance through an **Arts and Heritage** grant.

Please note your application must be accompanied by:

- ◆ Curriculum Vitae
- ◆ Proposed project income and expenditure
- ◆ Note of funds in hand for Project
- ◆ Two written quotations if application includes equipment
- ◆ Outline of Project, including details of past community involvement, the aims of the project, who will benefit and the predicted outcome.

6. Section 6 should be completed by:

- ◆ Individuals applying for assistance through the **International Youth Experience Grant**
- ◆ Individuals applying for assistance through the **Youth Work Volunteering Training Grant**

7. Section 7 should be completed by **All** applicants

If you have your own bank/building society account, please fill in the account details in order that an approved award can be paid direct into your account.